



Draft Board Meeting Minutes

July 23, 2025

6:30 pm

100% Virtual by Zoom

Welcome, roll call, and call to order

Members present for the virtual session – Josh Lewis, Shanta Bryant, Chip Henstenburg, Janel Brown, and Carla Ware-Easterling. F. Campbell and F. Slaughter are absent.

Approval of the minutes from the previous board meeting June 4, 2025

A motion was made to approve the meeting minutes from June 4, 2025, at 6:33 PM with all participating St. Coletta Public Charter School Board Members in agreement.

Period of open comment and questions from members of the public

Roni DiGenno participated in the SCPCS Board meeting as a community member and provided comments pertaining to support for inclusive school settings. The expressed interest was regarding observing how the Board is run and hearing about the vision for the school.

The State of the School: Brief Highlights since last board meeting

Headlines from School—Amy Warden, Principal

Principal Warden provided feedback on the Celebrations over the past month at the school. Prom and Graduation were highlighted due to the level of participation from families, staff, and students.

Charter school goals were updated to reflect the following information: Attendance – goal was met for the year, Parent Training goal was met for the year as of this week, and the Vocational Task Analysis goal was met for the year. Principal Warden stated that the Attendance goal was not met last year, which motivated the staff to work diligently to ensure parents were aware of the importance of getting the kids to school. IEP data is currently pending and will be available during the next scheduled Board Meeting.

The upcoming school year planning has begun, focus has been on reviewing outcomes from the previous school year, leadership roles and responsibilities, upcoming instructional plans, professional development, school culture and climate, operations plan, as well as targeted budgeting. Revision of the House 5 curriculum to focus on aligning the programming for transition into adult work-related



skills. Revamp the program for Intellectual Disabilities and English Language Learners. Consideration for “Spend University” to support professional development throughout St. Coletta staff for a shared learning experience across instructional staff. The idea is a year long staff development plan that will equip those individuals entering the program with everything they need to know about working with our students. Establish a reward system (token economy) for the classrooms exhibiting mission driven behavior as a method to reinforce positive behavior in the classroom environment.

Recruitment update for the upcoming school year; (6) teaching positions are currently needed, (2) offers were made and accepted recently. A recent job fair resulted in additional offers for employment for teachers. (1) Social Worker is needed, (1) Occupational Therapist, and Paraeducators are needed with 45 people attending the fair with expressed interest. School Psychologist and BCBA are needed for the next school year.

Currently, no due process complaints or suspensions to report.

New Staff and returning staff orientation is scheduled for August 14-22

Financial Report—Michael Olivarri, CFO

The current budget allocation from DC Council is 1.2 million, which is consistent with what was received last year. Per student funding is currently 2.74%. The transition of contractors to employees has resulted in cost savings of 1.3 million dollars. The changes made to supplies, maintenance and contracted services have resulted in a profit instead of a loss. Thus a 3.3 % increase in salaries is suggested for the year.

Additional comments—Mike Rodrigues, CEO

Currently, there are 132 students in need of one-to-one services, which is an increase of 16 students at a cost of \$900,000. As this is a new expense, additional advocacy work is on-going to see if the DC Council will allocate more than the current allocation of 1.2 million to help cover this cost.

Budget

A motion to approve the budget was made at 7:15 PM with all voting members present in agreement.

Board Officers

A motion was made to waive the term limits in the bylaws to elect Josh Lewis to continue to serve as the St. Coletta Public Charter School Board President for an additional two-year term, or less if conditions warrant. All board members present voted in favor at 7:19 PM.



A motion was made for Janelle Brown to continue to serve as the St. Coletta Public Charter School Board Vice President for an additional two-year term, or less if conditions warrant. All board members present voted in favor at 7:20 PM.

Board Member Agreement

Review of the updated agreement of expectations for the existing members of the St. Coletta Public Charter School Board and prospective member(s). A motion was made to approve the board members' agreement at 7:21 PM with board members participating in agreement. The board member agreement will be presented to all board members during the September 2025 meeting for signature.

Strategic Plan

A motion was made to approve the strategic plan for FY26 through FY29 with board members in agreement at 7:26 PM.

A motion was made to adjourn the public meeting at 7:29 PM with all board members in agreement.

The meeting minutes from this session will be reviewed during the next scheduled meeting for the St. Coletta Public Charter School Board on September 10, 2025, at 6:30 pm.

Carla Ware-Easterling

Secretary for the St. Coletta Public Charter School Board and Parent Representative

This meeting is governed by the DC Open Meetings Act. Please address any questions or complaints to the Office of Open Government at opengovoffice@dc.gov

