

ST. COLETTA SPECIAL EDUCATION PUBLIC CHARTER SCHOOL  
1901 Independence Avenue, SE  
Washington, DC

Board Meeting  
January 10, 2024  
6:30 pm

Approved Meeting Minutes

- **Welcome, roll call, and call to order**

Josh Lewis- President, Shanta Bryant, Chip Henstenburg, Janel Bryant- Vice President, Carla Ware-Easterling- Secretary, Francis Slaughter, Micheal Olivarri, CFO, Mike Rodrigues, CEO, Kaheem Mason, COO, Amy Warden, Principal, and Rebecca Hill, CEA

- **Approval of the minutes of previous board meeting (November 8, 2023)**

Approval of the November 08, 2023, Board Meeting Minutes- a motion to approve the minutes was made at 6:35 PM- All Officers voted in favor of the meeting minutes to be approved.

- **Period of open comment and questions from members of the public Open Comment Participants- (3) members of the community Devin McGrath, Kiara Hughes, McKenzie Lillia- declined to comment on the current proceedings.**

- **The State of the School: Highlights and Challenges since last board meeting on 11/8/23** o **Headlines from School—Amy Warden, SCSEPCS Principal**

Parent involvement, holidays at the school were very busy (Thanksgiving luncheon, holiday dance/karaoke party, Santa's workshop, photographer, the goal is for 70 % of families to attend events. The current rate of attendance is 50 %. Events are essential for community and team building. Parent Training's goal is that 70 % of parents will participate (Feb 01-July 12). Literacy Communication March 2024, Individual Parent Trainings, and Behavior Support Training are pending. Enrollment (251 students), Special Education levels data is incorrect at this time, thus it will not be certified, working with data manager at OSSE to correct the issue (shift of IEP data system cause). Support tickets have been submitted to address the issue due to funding needs.

#### **Recruitment**

Currently on board- (2) special education coordinators, (1) teacher, (1) speech pathologist and (3) paraeducators

Needed 4 teachers, 8 para educators, 1 certified behavior specialist.

Regulatory-No Due process complaints currently

PCSB-Update of how progress is defined, operationally defined, collection of data, student universe and IEP Progress.

Suspensions- None

Parent Town Hall scheduled for the end of the month.

- **Financial Report—Michael Olivarri, CFO**

**We are at the end of the second quarter; thus, the financial report is currently not available. The audit will conclude tomorrow, a draft will be submitted prior to the deadline of Friday January 12, 2024. Q3 payment of 3.5 million pending.**

- **Additional comments—Mike Rodrigues, CEO**

**Adequacy study- An individual session has been granted and consideration for advocacy if full funding is not granted in the budget. The school is in a stronger financial position in comparison to the previous year. Review of the strategic plan, coordination of a meeting between both Boards is pending.**

**Comments from President Josh Lewis-**

**Board Terms- J. Lewis stated that his term ended as of December 2023, he is interested in continuing service to the Board for an additional term of two years. A motion was made to extend the term with all voting members present agreeing to the additional term as President.**

- **Call to adjourn the public meeting**

**A motion was made to adjourn the meeting at 7:15 PM with all voting members in agreement to adjourn this meeting.**

**The minutes from January 10, 2024 have been voted on during the March 13, 2024 St. Coletta Board Meeting**

and Approved by all voting Board Members.

This meeting is governed by the DC Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).



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Carla Ware-Easterling

St. Coletta Public Charter School Board Secretary and Parent Representative