

**ST. COLETTA SPECIAL EDUCATION PUBLIC CHARTER SCHOOL
1901 Independence Avenue, SE
Washington, DC**

**Board Meeting
November 8, 2023
6:30 pm
100% virtual,
Approved Meeting Minutes**

Welcome, roll call, and call to order at 6:31 PM

Josh Lewis- President

Shanta Bryant

Janel Brown- Vice President

Chip Henstenburg

Carla Ware-Easterling- Secretary

Frances Slaughter

Adele Robey

Francis Campbell- Treasurer

Kaiheem Mason COO

Mike Rodriguez CEO

Michael Olivarri CFO

Amy Warden Principal

Rebecca Hill CEA

Approval of the minutes from the previous board meeting (October 4, 2023) All Members of the Board unanimously approved of the meeting minutes as written.

Period of open comment and questions from members of the public

This meeting hosted (2) Community Participants without comment to the Board.
The State of the School: Highlights and Challenges since last board meeting on

10/4/23 Headlines from School—Amy Warden, SCSEPCS Principal

Principal Warden reported the fall festival with 26 families in attendance, each house had unique events allowing the students to participate in various activities. Programming, teacher updates; 100% of staff complete training forms OSSE, 96% completed the training, technology difficulties (learning management system) outline of steps taken to meet the goal submitted. Professional development of QPR's going home next week. Observations will begin soon for various classrooms for teacher evaluations. Enrollment: 251 students currently, next step is certification. Recruitment, update from Human Resources, efforts are to acquire additional staff to support the school and student needs. (6) Teachers are needed, Special Educator, Speech, offers were made to (13) para- educators. One teacher has accepted and one offer has been made to another teacher. Goal Outcomes submitted to the Public Charter School Board: Outcomes from 2021-2022 in comparison to 2022-2023, the comparison depicts improvement since COVID/ Impact of COVID. The graduation rate at 81.8% met the criteria of goal achievement. Student engagement goal of meeting at 82%, met at 72% due to COVID/RSV, need to focus on getting students to attend school, reduction of leaving early and appointments during school time. Parent Trainings decreased over the past year. The focus will be to communicate and engage with parents to improve interaction with school administration. Zero suspensions reported for this meeting. Best Buddies- partnership with St. Albans and St. John's College High School, to begin with a mixer to introduce the students and orient the volunteer participants in the program. November 14, 2023, Special Education Leadership, review of functional classroom setting. Canned Food Drive, Holiday shows and Thanksgiving luncheon. December graduation has been eliminated. One Graduation is scheduled for the year.

Feedback of monthly check-ins with families by teachers has begun

Financial Report—Michael Olivarri, CFO

Overall look from Sts. Coletta, currently on track according to the budget. Net Income of 1.1 million. Extended school year revenue originated from last summer. Adjustment for salaries, contract services, some elements of contract services (Branding, Tr Corp) will not continue to Quarter 2. Supplemental funding of one million dollars is scheduled to be transferred in one week. ○

Additional comments—Mike Rodrigues, CEO

Financials, positive bottom line, budgeted for slight loss for the year, however, progress is represented. The event on the 24th was a success, nurturing the relationship with DC Council, and good attendance from both Boards. Today's DEI event with Lassiter and Associates was an important step forward. The Adequacy Study Group- financial information is needed to complete the submission. Development of alternate strategies is currently being sought.

• Update on St Coletta Branding Effort JB

Consideration for rebranding of the school name, consensus within the group as to direction, and feedback from both Boards to establish a new name for the school.

Comment from J. Brown- consultants were able to articulate information presented during subsequent meetings.

Comment from A. Robey- steps to quantify the process to reach the goal are under consideration

Board Terms

Chip Henstenburg (16 years on the Board) provided feedback regarding term expiration, considering when to step away from the Board, seeking appropriate time and manner to leave. Happy to continue to serve the Board for an additional two year term.

J. Lewis- comment on recruitment efforts should be identified to seek other parents to serve on the Board.

A motion was made for Chip Henstenburg to remain on the ST. COletta Public CHarter School Board for an additional two year term- All Board Members voted unanimously to approve Chip Henstenburg's extended term on the Board.

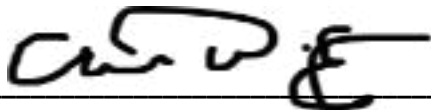
A call was made to go into a closed session at 7:33 PM and adjourn the public meeting to discuss the performance evaluation of public charter school personnel (in accordance with DC Official Code 2-575)

Closed session

Call to adjourn closed session was made and voted upon by each participating member at 8:10 PM

Meeting Minutes for November 04, 2023 were reviewed and voted on during the scheduled Board Meeting on January 10, 2024.

This meeting is governed by the DC Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.



CarlaWare-Easterling
Secretary St.Coletta PCSB